



State of California—Health and Human Services Agency
Department of Health Care Services



EDMUND G. BROWN JR.
Governor

August 19, 2011

TO: All County Welfare Directors Letter No.: 11-35
All County Administrative Officers
All County Medi-Cal Program Specialists/Liaisons
All County Outstationed Eligibility Workers Coordinators
All County Health Executives
All County Mental Health Directors

SUBJECT: OUTSTATIONED ELIGIBILITY WORKER PROGRAM REPORTING
(Ref.: All County Welfare Directors Letter Nos. 95-05, 96-07, 97-04, 98-13
and 00-44)

The purpose of this letter is to provide counties with information concerning the new reporting requirements for the Omnibus Budget Reconciliation Act of 1990 (OBRA-90) Outstationed Eligibility Workers (EW) program.

Currently, the counties that have Outstationed EWs under OBRA-90 are submitting reports on their caseload activities on a monthly basis to the Department of Health Care Services (DHCS), Medi-Cal Eligibility Division. Based on discussions with and recommendations from the counties at the County Welfare Directors Association meeting regarding the current monthly reporting requirement, counties now have two reporting options to submit reports either monthly or biannually.

Counties choosing the monthly option will be required to submit their reports to DHCS no later than 15 days after the last day of the reporting month. Counties choosing to report biannually will be required to submit a report for each month in the six-month period to DHCS no later than 15 days after the last day of the last reporting month on January 15 and July 15. For example, if the county chooses to report monthly, the January report should be received by DHCS no later than February 15th. If the county chooses to report biannually, the report for January through June should be received by DHCS no later than July 15th.

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Counties shall inform DHCS of the chosen option by September 5, 2011, and provide the OBRA-90 Outstationed EW reports by email directly to Amrit Singh at amrit.singh@dhcs.ca.gov.

Since Fiscal Year 2002-2003, enhanced funding is no longer available to counties to outstation EWs in locations required under OBRA-90. However, under OBRA 90 counties are required to provide alternative locations, other than a county office, for low-income pregnant women and children to apply for Medi-Cal.

If you have any questions, or if we can provide further information, please contact Amrit Singh at (916) 327-0421 or by email at amrit.singh@dhcs.ca.gov.

Original signed by:

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Medi-Cal Eligibility Division