



State of California—Health and Human Services Agency  
Department of Health Care Services



EDMUND G. BROWN JR.  
GOVERNOR

July 19, 2012

Medi-Cal Eligibility Information Letter No.: I 12-05

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY ADMINISTRATIVE OFFICERS  
ALL COUNTY MEDI-CAL PROGRAMS SPECIALIST/LIAISONS  
ALL COUNTY HEALTH EXECUTIVES  
ALL COUNTY MENTAL HEALTH DIRECTORS

SUBJECT: Discontinuance of Post Office Boxes and Change of Address

The purpose of this letter is to inform the counties that the Department of Health Care Services, Third Party Liability and Recovery Division (TPLRD), will discontinue the use of the following mailboxes effective July 1, 2012:

Mailbox Address	Summary of Mail Delivered to Address
P.O. Box 997422 Sacramento, CA 95899-7422	Health Insurance (HI) correspondence Health Insurance Premium Payment (HIP) letter HI correspondence/checks
P.O. Box 997423 Sacramento, CA 95899-7423	250 Percent Working Disabled Program (250% WDP) correspondence/checks HI correspondence/checks
P.O. Box 997424 Sacramento, CA 95899-7424	HI correspondence/checks

Counties should now refer all mail directed to the addresses mentioned above to:

P.O. Box 997421  
Sacramento, CA 95899-7421

Mail sent to the discontinued mailboxes will be automatically forwarded to

P.O. Box 997421 until June 30, 2013. After this date, mail sent to these mailboxes will be returned to sender as undeliverable.

A flyer will be sent to all 250% WDP beneficiaries with the change of address information, as well as information regarding the Electronic Fund Transfer (EFT) system. This flyer will direct beneficiaries to make payments either through the EFT website or by mail at P.O. Box 997421. A separate Medi-Cal Eligibility Division Information Letter will be sent to the counties with the date of the mailing and a copy of the flyer.

Medi-Cal County workers are also encouraged to direct beneficiaries to use the EFT system, which is located at <http://www.paycalifornia.com>.

If you have any questions about the 250% WDP, please contact Leslie Benson at (916) 327-0407 or by email at [Leslie.Benson@DHCS.CA.GOV](mailto:Leslie.Benson@DHCS.CA.GOV). TPLRD can be reached on the internet at <http://dhcs.ca.gov/WDP>.

Original Signed by Robert Sugawara

Robert Sugawara, Acting Chief  
Medi-Cal Eligibility Division