

State of California—Health and Human Services Agency  
Department of Health Care Services



EDMUND G. BROWN JR.  
Governor

April 17, 2012

Medi-Cal Eligibility Information Letter No.: I-12-04

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY ADMINISTRATIVE OFFICERS  
ALL COUNTY MEDI-CAL PROGRAMS SPECIALIST/LIAISONS  
ALL COUNTY HEALTH EXECUTIVES  
ALL COUNTY MENTAL HEALTH DIRECTORS

SUBJECT: DISCONTINUANCE OF THE G-845S FORM AND IMPLEMENTATION OF  
THE NEW G-845 FOR MANUAL SAVE VERIFICATION

The purpose of this letter is to inform counties that the federal Department of Homeland Security has discontinued the G-845S Document Verification Request Form which was used to request a manual verification of immigration status using the Systematic Alien Verification for Entitlements (SAVE) system. The counties should now use form G-845 with the revision date of January 8, 2012 instead of the G-845S, previously used by counties. Enclosed with this letter is a copy of the updated G-845 form which can be retrieved from the USCIS website at:

<http://www.uscis.gov/files/form/g-845.pdf>

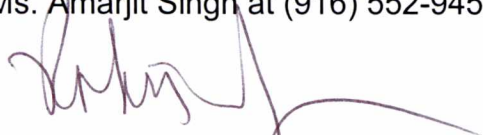
The form is used to verify the status of an alien for official purposes of a government agency which participates in the SAVE program. Counties will continue to mail the new G-845 to: U.S. Citizenship and Immigration Services 300 N. Los Angeles Street, B120, Los Angeles, CA 90012, Attn: Immigration Status Verification Unit

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If you have any questions, or if we can provide further information, please contact Ms. Amarjit Singh at (916) 552-9459 or e-mail her at [Amar.Singh@dhcs.ca.gov](mailto:Amar.Singh@dhcs.ca.gov).

A handwritten signature in purple ink, appearing to read 'Robert Sugawara', with a long horizontal flourish extending to the right.

Robert Sugawara, Acting Chief  
Medi-Cal Eligibility Division

Enclosure