

CalHEERS Project
 CalHEERS Information Transmittal (CIT)

Distribution Date:	March 17, 2015	CIT # 0041-15
Subject:	CalHEERS Updated Job Aids: <i>Single Streamlined Application</i> <i>Verification Status</i> <i>Manual Verification</i> <i>Income Pages</i>	
From:	CalHEERS Project	
To:	Covered California, DHCS, Service Centers, SHOP Service Centers, CEC Assistance Service Center, Counties, SAWS, CWDA, and OSI SPOCs	
	<p>Please forward to appropriate impacted staff, contacts, or leads in your organization:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> General <input type="checkbox"/> Contract/MOU/IAA <input type="checkbox"/> Budget/Fiscal <input type="checkbox"/> Policy <ul style="list-style-type: none"> <input type="checkbox"/> Eligibility <input type="checkbox"/> Enrollment <input type="checkbox"/> SHOP <input type="checkbox"/> Notices <input type="checkbox"/> Reports (<input type="checkbox"/> Fiscal) <input type="checkbox"/> Other _____ <input type="checkbox"/> Plan Management <input type="checkbox"/> Assister Management <input type="checkbox"/> Navigators/Brokers <input type="checkbox"/> Usability/ADA <input type="checkbox"/> Caseload Movement <input type="checkbox"/> Financial Management <input type="checkbox"/> Web Portal <input type="checkbox"/> Customer Service <input type="checkbox"/> Languages/Translation <input type="checkbox"/> Management (<input type="checkbox"/> ACA-specific) <input type="checkbox"/> Application Development <input type="checkbox"/> Technical <input type="checkbox"/> Conversion <input type="checkbox"/> Batch and Interfaces <input type="checkbox"/> Testing <input type="checkbox"/> Implementation <input type="checkbox"/> Organizational Change Management <input checked="" type="checkbox"/> Training <input type="checkbox"/> Education and Outreach <input checked="" type="checkbox"/> Service Center <input type="checkbox"/> Other 	
Description:	<p>Purpose The purpose of this CIT is to provide four updated CalHEERS Job Aids, all dated March 17, 2015. These Job Aids are updated to reflect functionality implemented for release 15.3. Please discard the previous Job Aids with these titles and distribute the ones attached.</p> <ol style="list-style-type: none"> 1. <i>Single Streamlined Application</i> – added clarifying language on subsidized/unsubsidized, Help Me Decide feature, qualified non-citizen, and account creation. 2. <i>Verification Status</i> – added information on new attributes: Lawful Presence, 5 Year Bar Met or Does Not Apply, and Qualified Non-Citizen 3. <i>Manual Verification</i> – updated screenshot to reflect new attributes on Personal Verification page 4. <i>Income Pages</i> – removed specific examples; added Expected Income functionality <p>Background Job Aids illustrate functionality and serve as desk references and training material for CalHEERS users. As changes in functionality are implemented, Job Aids are updated and distributed. Job Aids are also accessible from the Covered California LMS.</p>	

CalHEERS Project
CalHEERS Information Transmittal (CIT)

	If you have any questions regarding this CIT, please contact the primary or backup project contact.
Primary Project Contact:	<p><i>Contact this person for questions about the contents of this CIT.</i></p> <p>Jane Watson (916) 999-3755 jane.a.watson@calheers.ca.gov</p>
Backup Project Contact:	<p>Dana Perez dana.perez@calheers.ca.gov (916) 999-3764</p>
Attachments:	<p>Job_Aid_-_Single_Streamlined_Application.pdf Job_Aid_-_Verification_Status.pdf Job_Aid_-_Manual_Verification.pdf Job_Aid_-_Income_Pages.pdf</p>
<p>SharePoint Link:</p> <p>NOTE: SharePoint access is not available to counties</p>	<p>CIT Folder</p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. In the left menu, click the "Shared Documents" hyperlink 2. Click the "Communications" folder icon 3. Click the "CIT" folder icon 4. Click the "2015" folder icon 5. Click the appropriate CIT # folder icon