



State of California—Health and Human Services Agency
Department of Health Care Services



EDMUND G. BROWN JR.
GOVERNOR

DATE: March 7, 2017

TO: Assisted Living Waiver Care Coordination Agencies

SUBJECT: Assisted Living Waiver Enrollment Capacity and 60-Day Application Hold

NOTIFICATION TO ALL ASSISTED LIVING WAIVER CARE COORDINATION AGENCIES OF WAIVER CAPACITY AND 60-DAY APPLICATION HOLD

The Assisted Living Waiver (ALW) has reached its capacity of 3,700 enrollments. This does not include the cases currently in a 'pending' status waiting for final enrollment or the applications awaiting medical review by a Department of Health Care Services (DHCS) Nurse Evaluator II or prescreening from administration staff. DHCS must immediately implement a waitlist for the ALW and is therefore instituting a 60-day temporary halt in the acceptance of new ALW applications to allow time to transition the program to a waitlist.

This memo serves as notice to the Care Coordination Agencies (CCA) that DHCS will not be accepting any new ALW applications between March 22, 2017, and May 21, 2017. CCAs may complete and submit applications already in process until close of business March 21, 2017. This 60-day timeframe will allow staff to create a waitlist that would take effect when application submission resumes on May 22, 2017. The workload associated with creating the waitlist will include preparing policy and procedures for DHCS staff as well as the CCA.

This 60-day temporary pause will allow DHCS staff to clear out slots through disenrollments and internal audits to absorb the pended applications, applications awaiting review, and any additional applications received by close of business March 21, 2017. Any individuals who are unable to be enrolled during this 60-day period will be added to the waitlist. Individuals will be enrolled from the waitlist by date of receipt.

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DHCS is committed to a smooth and efficient process as we transition the ALW program to a waitlist. Thank you for your dedication to this program and the care you provide to the ALW participants. If you have any questions or need additional information regarding this process, please contact ALW staff by sending an email to ALW.IR@dhcs.ca.gov.

Sincerely,

Jace Cooper
Assistant Deputy Director
Acting Chief, Long-Term Care Division