



State of California—Health and Human Services Agency
Department of Health Care Services



GAVIN NEWSOM
GOVERNOR

January 22, 2019

TO: ALL SUPERINTENDENTS OF COUNTY SCHOOLS, ELEMENTARY,
UNIFIED, HIGH SCHOOLS, PUBLIC SCHOOL NURSES, AND HEALTH
EDUCATORS

ATTENTION: PERSON(S) RESPONSIBLE FOR HEARING TESTING

SUBJECT: HEARING CONSERVATION PROGRAM (HCP) FOR SCHOOL YEAR,
2018-19

The purpose of this letter serves as a reminder to all school districts that the Annual Report of Hearing Testing (PM 100) is due to the Department of Health Care Services (DHCS) Integrated Systems of Care Division (ISCD) on or by June 30th of each school year. Kindly forward on to your staff responsible for the hearing test.

All school districts are required to submit a PM 100 form with combined results for each school regardless if a waiver for the 10th and/or 11th grade was requested. For school districts requesting a waiver, please submit the Hearing Screening Request Waiver (PM 359) and obtain approval from ISCD by March 1, 2019 of each school year prior to implementing the hearing screening program.

Section 2951 of the California Code of Regulations (CCR), Title 17, permits a school district to request a waiver for 10th and/or 11th grade students once each school year. To obtain a waiver, the school district must provide an alternate testing plan ensuring each student at risk of a hearing loss will receive testing services.

If a school district chooses to contract with a private screening agency, please ensure the agency and its hearing screener(s) meet the requirements listed in Sections 2950 and 2951, CCR, Title 17, pertaining to School Audiometrist and Hearing Testing.

Your school district, "CDS code number" and address/contact information can be obtained from the California Public School Directory at www.cde.ca.gov/SchoolDirectory.

A completed single copy of form PM 100 may be submitted by:

E-mail: HearingConservationProgram@dhcs.ca.gov

Mail: Hearing Conservation Program
Integrated Systems of Care Division
P.O. Box 997413, MS 4502
Sacramento, CA 95899-7413

Fax: (916) 440-5316

Please note: Kindergarten through the 12th grade is to be recorded only, pre-school is not. Only the current PM 100 form (PM 100 2/19) provided on our website will be accepted. Enclosed is a copy for your reference. Please send a copy of the final completed PM 100 form to ISCD either by email or fax by selecting one of the two buttons provided on top of the form.

The following fillable forms are available on the internet at:
<http://www.dhcs.ca.gov/services/hcp/Pages/HCPFORMS.aspx>

- Annual Report of Hearing Testing (PM 100)
- Hearing Screening Request Waiver (PM 359)
- Application for Registration as School Audiometrist (PM 101)
- Registration of Agency Intending to Provide Hearing Testing Services (PM 210)

The HCP appreciates your continued support and interest in providing high quality services to California's children. If you have any questions regarding the HCP or this letter, please contact Mr. Lorenzo Almanza via e-mail at HearingConservationProgram@dhcs.ca.gov.

Sincerely,
Original Signed By

Barbara M. Sasaki, Health Program Manager I
Special Programs Unit
Integrated Systems of Care Division

Enclosure