

Goals Table: A spreadsheet or table similar to the following would be updated at each meeting to track topics, goals, next steps, and outcomes. This would be helpful to stay on track, ensure we are following up on next steps, and to prepare for our summary report.

Areas of focus <i>(the following are examples of topics and documentation)</i>	GOALS SET Responsible Individuals/ Time Frame	01/05/15	03/18/15	05/22/15	07/16/15	09/10/15	11/16/15	Comments/ Recommendations
Oral health Including access, orthodontics, etc.		<i>Deep Dive topic</i>	<i>Follow up topic</i>			<i>Follow up topic</i>		
Behavioral health/mental health Including seamless care for seriously ill, Family therapy benefit, access to services, counselling resources								
Timely Access to and Quality of Specialty Services Timely Access Covered benefits Quality Availability								
Accountability of health plans Quality of Care Access to Services Medical Outcomes measurement								
Timely access to and quality of Primary Care								

Adolescents Prevention, Care and Services								
Addressing social determinants of health as part of care(Case management, Wrap Around, Health literacy health promoters, etc)								
Reimbursement Models								
Other								
Other								