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Local Educational Agency Medi-Cal Billing Option Program (LEA BOP)
Advisory Work Group (AWG) Meeting Minutes
October 5, 2022

Location

- Due to the Governor's Executive Order N-33-20 that proclaimed a State of Emergency as a result of COVID-19, the October 2022 Advisory Workgroup meeting was hosted via WebEx. The online meeting included a morning session focused on the Department of Health Care Services (DHCS) status updates, and the afternoon session included a review of the Medi-Cal Eligibility Ratio (MER).

Meeting Materials

- The Department of Health Care Services distributed meeting materials to participants via e-blast and they are available on the Department of Health Care Services ([DHCS Advisory Workgroup website](#)).

Prior AWG Meeting Minutes

- No edits or comments to the August AWG Meeting were received. Those meeting minutes are final.

California Department of Education (CDE) Update

- No update was shared.

DHCS Audits & Investigation (A&I) Update

- The LEA BOP provided an overview of the Certified Public Expenditure model, promoting an understanding of how interim reimbursement relates to the cost settlement process that is facilitated by the Cost and Reimbursement Comparison Schedule (CRCS).
- The A&I Cost Report and Tracking Section (CRTS) provided a summary of the [number of CRCS submissions received by year](#).
 - All LEAs must submit either a CRCS or a zero-reimbursement form for each State Fiscal Year (SFY). Requests for zero-reimbursement forms must be sent to the LEA@dhcs.ca.gov inbox.
 - LEAs must be aware of submission rejections. Common causes for rejections were presented. CRCS forms and information are available on the [DHCS CRCS website](#).

Local Educational Agency Medi-Cal Billing Option Program
Local Governmental Financing Division
1501 Capitol Avenue, MS 2628, P.O. Box 997436
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Internet Address: <https://www.dhcs.ca.gov/>

- Extension requests must be made if LEAs are not able to meet the submission deadline. A justification for an extension must be included when submitting a request to LEA.CRCS.Submission@dhcs.ca.gov.
- The A&I Special Programs Section (SPS) provided a summary of the number of audits issued for each SFY, available on page 1 of the [AWG Status Update Summary](#).
 - SPS noted that all audits for SFY 2017-18 have been issued and the best way to resolve any outstanding questions is to reach out to the auditor and email the A&I inbox at LEAAuditQuestions@dhcs.ca.gov.

LGFD Updates

- Status Update Summary
 - Local Governmental Financing Division (LGFD) reviewed the October 2022 [AWG Status Update Summary](#) with participants.
- Student Behavioral Health Incentive Program (SBHIP)
 - An overview of the SBHIP incentives and timelines, technical assistance resources, and a progress update was shared.
- Alternative Format
 - The Alternative Format requirement was discussed as it relates to LEAs, LECs, LGAs, and their subcontractors. DHCS will be providing additional requirements via Policy and Procedure Letter (PPL) in the near future.
- Mental Health Coordination
 - LGFD referred to [PPL #20-051](#) as it addresses coordination of mental health services with Special Education Local Plan Areas (SELPAs), County Offices of Education (COEs), County Mental Health Plans (MHPs), and Managed Care Organizations (MCOs).
- Public Health Emergency (PHE) Updates
 - The national PHE was extended on October 13, 2022, and will remain in effect until at least January 11, 2023.
 - LGFD reminded participants about the [DHCS health care coverage ambassador](#) campaign aimed at efforts to ensure Medi-Cal beneficiaries provide their current contact information to DHCS in order to receive re-enrollment materials in a timely manner.
 - LGFD is exploring the option for LEAs enrolled in both LEA BOP and SMAA to use enrollment and disenrollment data from MOVEit files for outreach and application purposes.
 - Use of this data would require an amended Data Use Agreement and a Business Associate Addendum. LGFD surveyed participants as to whether they would use this information to conduct re-enrollment outreach. If the results of the survey indicate that LEAs will use this information, DHCS will move forward with amending required forms and facilitating the outreach and application assistance activity.
- Medi-Cal Eligibility Ratio (MER)

- LGFD sent an e-blast in September 2022 indicating that the total student enrollment for all participating LEA BOP providers (except colleges) should be determined on the first Wednesday in October (October 5, 2022).
- LEA BOP Subcommittees
 - LGFD requests input from stakeholders on various program matters, including PPLs, college-related topics, and Provider Manual updates. Any stakeholders that are interested in serving on these subcommittees may contact LEA@dhcs.ca.gov.
- Communities of Practice (CoP)
 - DHCS is partnering with WestEd to connect LEAs in communities of practice, with the goal of sharing best practices, creating knowledge, and developing an understanding of community needs.
- Care Coordination
 - LEAs may contract with managed care plans (MCPs) to render health care services separate and distinct from LEA BOP services if mutually agreeable terms can be reached that do not create additional costs for the State or duplication of services. LEAs willing to discuss successes and/or barriers in coordinating care or contracting with MCPs are encouraged to contact LEA@dhcs.ca.gov.
- Credentialed School Counselors
 - The scope of services for credentialed school counselors defined in Education Code Section 49600 was amended on August 18, 2022, through Assembly Bill 2508. These changes are expected to become effective on January 1, 2023. LGFD will communicate changes related to implementation of the Assembly Bill and confirm the effective date with LEA BOP stakeholders in the coming weeks.
- Health Education/Anticipatory Guidance
 - DHCS is in the process of further defining the Health Education/Anticipatory Guidance benefit in the LEA BOP and will share the definition, updates, and training opportunities with stakeholders in the coming months.
- AWG Meeting Schedule 2023
 - Effective immediately, AWG meetings will be held quarterly instead of every other month. The next meeting will take place in January 2023.
- General Reminders
 - LEAs needing to communicate an address change: Submit the first two pages of the Annual Report (Medi-Cal Provider Enrollment Information Sheet) to: LEA.AnnualReport@dhcs.ca.gov.
 - When e-mailing information that may contain Protected Health Information (PHI), send the message securely by adding the word “[**SECURE**]” in the e-mail subject line.
 - Subscribe to LEA BOP e-blasts and receive important information (meeting notifications, policy updates, trainings, etc.), by following this link to our website: [List Subscribe](#).

Afternoon Webinar – Medi-Cal Eligibility Rate (MER) Training

- The afternoon session consisted of a training on how to calculate the MER that will be utilized in the CRCS for SFY 2022-23.
- Presentation slides will be posted on the [LEA BOP training website](#).

**Calendar Year 2023 Quarter One AWG Meeting
will be held on Wednesday, January 25, 2023, 10:30 a.m.
(Webinar via WebEx)**