

**December 7, 2018**

*Please do not reply to this email. If you have LEA policy or program questions, please forward them to the LEA mailbox at [LEA@dhcs.ca.gov](mailto:LEA@dhcs.ca.gov)*

**The 2018-21 Data Use Agreement (DUA) is now posted under the *Program Compliance Documents* section of the LEA Program, or link directly at: <https://www.dhcs.ca.gov/provgovpart/Pages/DataUseAgreement.aspx>**

- The DUA is required for non-providers (provider representatives, such as a billing vendor) to order and receive Medi-Cal eligibility information on behalf of the LEA provider.
- All participating LEA providers that utilize the services of a third-party billing vendor **must submit the 2018-21 DUA and Attachment D** (Certificate of Destruction of Confidential Data) to the Department of Health Care Services (DHCS) **by January 31, 2019**.
- If DHCS does not receive a signed DUA by the above due date, LEA providers may not be able to access Medi-Cal eligibility data match information.
- Please review the *Instructions* document for additional information, as well as submission instructions. As before, the DUA and Attachment D may be submitted electronically to DHCS via e-mail.