

**INSTRUCTIONS**  
**QUALIFIED DISABLED WORKING INDIVIDUAL (QDWI)**  
**INCOME ELIGIBILITY WORK SHEET**  
**(Couple or Applicant with an Ineligible Spouse,**  
**With or Without a Child[ren])**

Form MC 176 QDWI, Income Eligibility Work Sheet, is used to compute the income for allocating income from a spouse (eligible or ineligible) with or without a child(ren) to either the applicant and/or a child(ren). This form is completed at the time of a new application, restoration, reapplication, change in income or other circumstances affecting the income, or correction in the income.

**INSTRUCTIONS FOR COMPLETION: Identification Section**

1. Enter case name.
2. County district: If the county has districts, identify the district.
3. County use: Make any entries the county department has designated it wants.
4. Check the appropriate box which gives information concerning the reason for the computation. The box, New Application, includes restorations and reapplications.
5. Effective eligibility date for this budget: Enter the month in which eligibility will begin with this budget computation.
6. State number: For family members who are applying as a blind or disabled medically needy (MN) QDWI applicant, and those included in the MFBU as ineligible members: enter the county code, appropriate aid code, seven-digit number, MFBU number, and the person's number. If the county does not use a seven-digit serial number, enter zeros in front of the serial number until there are seven digits. For the family members who are not included in the MFBU as eligible members, enter their status under state number, in accordance with the following: **DO NOT INCLUDE RECIPIENTS OF PA IN MFBU.**

Four-month or nine-month continuing: Family members eligible for four-month or nine-month continuing eligibility are considered as ineligible members of the MFBU.

Excluded: For children with income or property of their own who are excluded from the MFBU.

I.E. (or county-designated I.E. aid code): For members of the family unit who are not applying for QDWI benefits.

S/P: For family members in the stepparent unit when only the parent and the parent's children are included in the MFBU.

Pickle Eligible Member: For Aged, Blind, and Disabled (ABD) family members who were discontinued from Supplemental Security Income/State Supplementary Payment (SSI/SSP) and continue to receive a no-cost Medi-Cal card in accordance with the **Lynch v. Rank** decision.

ABD/LTC or ABD/B&C: For an ABD person or the spouse of an ABD person who is in LTC or board and care who will be in a separate MFBU from his/her spouse and/or child(ren) listed on the MC 176 M.

7. Name: Enter the names of all family members living in the home in accordance with California Code of Regulations (CCR), Title 22, Section 50071, and any ABD person or spouse of an ABD person in LTC or board and care. Enter an unborn child by listing as the name "unborn" and expected date of birth after "unborn."
8. Birth date: Enter the birth date for each person listed. Under sex, enter "M" for male and "F" for female for each person listed.

9. Social Security Number: Enter the social security number for each person applying as a QDWI. If a person does not have a social security number, he/she is not eligible as a QDWI. Enter the Medicare or Railroad Retirement claim number, if any. See QDWI, CCR, Section 50187.
10. Other Coverage Code: Determine the other coverage code in accordance with Section 15A of the procedural portion of the Medi-Cal Eligibility Manual.

### **Section I — Income of Potential QDWI Composition**

In this section, enter all the nonexempt unearned and earned income of the QDWI applicant(s); and ineligible spouse, if one, who is applying as a blind or disabled individual in Section I.a. and I.b., providing the spouse or parent is a member of the MFBU (either an eligible or ineligible member). Do not list income which is exempt in accordance with Section 10 (Income) of the Pickle Handbook.

#### **A. Nonexempt Unearned Income**

1. Enter: Social security income.
2. Net income received from property.
- 3–4. All other unearned income: If applicable, include SSI/SSP In-Home Supportive Services (IHSS) recipients' available income; and income allocated from a Pickle-eligible spouse.
5. Total the amounts in Section I.A., lines 1.a. through 4.a. This is the total unearned income of the QDWI applicant of the MFBU. Also, total the amounts in Section I.A., lines 1.b. through 4.b. This is the total unearned income of the eligible or ineligible spouse of the QDWI members of the MFBU.
6. Enter the total amount allocated to the minor child(ren), if any, from the ineligible spouse. Enter the figure computed from Section II, line 5 onto line 6.b. NOTE: Income can only be allocated to a child(ren) from an ineligible spouse.
7. Subtract line 6.b. from line 5.b. and enter this amount on line 7.b.
8. This is the combined unearned income of the blind or disabled member(s) of the MFBU and/or spouse who may be a member of the MFBU (either eligible or ineligible member).
9. No entry. This shows the \$20 any income deduction.
10. Subtract line 8 from line 7. This is the total countable unearned income. If the countable unearned income is a minus figure, enter zero on line 10 and enter the minus figure, which is the unused portion of the \$20 any income deduction, in the blank provided on line 17.

#### **B. Nonexempt Earned Income**

11. Enter the gross earned income.
12. Enter the amount of any allocation for any ineligible minor child(ren) that is not offset by countable unearned income (I.A.6.b.). If line I.A.7.b. is equal to or less than line I.A.6.b., enter zero in line I.B.12.b.
13. Subtract line 12.b. from 11.b. and enter the total on line 13.b. NOTE: If line 7.b. is less than the QDWI standard (see the poverty level chart), do not count the ineligible spouse's income and use the poverty level for one. If line 7.b. exceeds the QDWI standard, combine the ineligible spouse's income with the applicant's income and use the poverty level for two.
14. Add lines 11.a. and 13.b. This is the combined nonexempt earned income of the applicant(s) and ineligible spouse if the ineligible spouse's income is combined with the applicant's.
15. Deduct any impairment-related work expenses the potential QDWI applicant(s) may have.

16. Subtract line 15 from line 14 and enter this amount in line 16.
17. Enter the \$65 of the \$65 and one-half deduction plus any unused portion of the \$20 any income deduction.
18. Subtract line 17 from line 16 and enter the difference.
19. Divide line 18 by two. This figure equals the countable earned income.
20. Add lines 10 and 19. This is the total countable income of the blind or disabled applicant(s) of the MFBU or applicant and his/her spouse who is a member of the MFBU (either eligible or ineligible). Enter this amount on line 20, and on line 1 of Section IV.

### **Section II — Allocation to Minor Child(ren) from the Ineligible Spouse**

(Do not allocate from a QDWI applicant(s). Do not include a QDWI child(ren), PA, or other PA.)

1. Enter name(s) of ineligible child(ren). Do not include QDWI child(ren), PA, or other PA.
2. Standard QDWI allocation: Enter current year's allocation amount for each child (see QDWI poverty level chart). If no child(ren), enter zero on line 5 and line I.A.6.b.).
3. Income for the ineligible minor child(ren): Enter the income amount for each child, excluding up to \$400 per month or \$1,620 per year if student income.
4. Subtract line 3 from line 2 and enter on line 4.
5. Total all columns on line 4 and enter the remaining allocation. (This figure is to be entered on line I.A.6.b.)

### **Section III — Ineligible Spouse Income Exemption Determination**

1. Enter: Total gross unearned income of the spouse (potentially eligible or ineligible) from line I.A.5.b.
2. Gross Earned Income: Enter the gross earned income of the spouse from line I.B.11.b.
3. Total lines 1 and 2 for combined unearned income of spouse.
4. Allocation to minor child(ren): Enter the figure from line 11.5.
5. Remainder: Subtract line 4 from line 3. If line III.5. is less than the current standard QDWI allocation amount, this income is exempt. Do not complete line I.b.

### **Section IV — QDWI Eligibility Determination**

1. Total Countable Income: This is the total countable income entered on line I.B.20. This figure was obtained by adding lines I.A.10. and I.B.19.
2. Enter the appropriate current poverty level for either: (a) one, if the income of the ineligible spouse is not combined with the applicant's income; or (b) two, if the ineligible spouse's income is combined with the applicant's income. If line IV.1. is less than line IV.2., the individual or couple is eligible under the QDWI program.

Eligibility Worker signature: The worker enters his/her signature.

Worker number: If the Eligibility Worker has a county number, enter here.

Date of computation: The Eligibility Worker completes the box with the date the form was completed.

County use: To be used in accordance with county policy.

# QUALIFIED DISABLED WORKING INDIVIDUAL (QDWI) INCOME ELIGIBILITY WORK SHEET COUPLE OR APPLICANT WITH AN INELIGIBLE SPOUSE, WITH OR WITHOUT CHILD(REN)

Case name	County district	County use
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<input type="checkbox"/> New application <input type="checkbox"/> Redetermination <input type="checkbox"/> Change in income <input type="checkbox"/> Change in circumstances					Effective eligibility date for this budget Month: _____ Year: _____						
State Number					Birth Date		(1) Social Security No. and (2) Health Insurance Claim No. or Railroad Retirement No.	Other Coverage			
Co.	Aid	7-digit Serial No.	MFBU	Pers. No.	Name—First, Middle, Last	Mo.			Day	Year	Sex
										(1) ..... (2) .....	
										(1) ..... (2) .....	
										(1) ..... (2) .....	
										(1) ..... (2) .....	
										(1) ..... (2) .....	
										(1) ..... (2) .....	
										(1) ..... (2) .....	

**I. INCOME OF POTENTIAL QDWI INDIVIDUAL; COUPLE APPLYING AS BLIND OR DISABLED AND INCOME OF INELIGIBLE SPOUSE WITH(OUT) CHILD(REN)**

**A. Nonexempt Unearned Income**

	a. QDWI Applicant	b. Eligible or Ineligible Spouse
1. RSDI	a.	b.
2. Net income from property		
3. Other—itemize		
4.		
5. Total (Add lines 1–4.)	a.	b.
6. Allocation to ineligible children (Section II, line 5)		b.
7. Remainder (line 5b minus 6b)		
8. Combine Unearned Income (Add lines 5a and 7b.)	\$	
9. Any income deduction	— \$20	
10. Countable Unearned Income (line 8 minus line 9)	\$	

**B. Nonexempt Earned Income**

	a.	b.
11. Gross Earned Income	a.	b.
12. Unused portion of allocation to ineligible children		b.
13. Remainder (11b minus 12b)		b.
14. Combined Earned Income (11a plus 13b)	\$	
15. Deduct IRWE of potential QDWI applicant(s) only	—	
16. Remainder (subtract line 15 from line 14)	\$	
17. \$65 Earned income deduction plus \$ of unused \$20	—	
18. Remainder (line 17 minus line 16)	\$	
19. Countable Earned Income (Divide line 18 by 2.)	\$	
20. Total Countable Income (Add line 10 plus line 19.)	\$	

(Enter this amount in Section IV, line 1.)

**II. ALLOCATION TO MINOR CHILD(REN) FROM THE INELIGIBLE SPOUSE. DO NOT ALLOCATE FROM THE APPLICANT(S). DO NOT INCLUDE QDWI CHILD(REN), PA, OR OTHER PA.**

	Child #1	Child #2	Child #3	Child #4
1. Name	a.	b.	c.	d.
2. Standard QDWI Allocation				
3. Ineligible minor child(ren) income (gross)				
4. Remaining allocation (line 2 minus line 3)	a.	b.	c.	d.
5. Total allocation (Add lines 4a, b, c, and d.)	\$			

Enter the amount on line 5 of Section II on line 6b of Section I.A. only if the remaining income of the ineligible spouse exceeds the standard QDWI allocation amount. Use Section III to make this determination.

**III. INELIGIBLE SPOUSE INCOME EXEMPTION DETERMINATION (This section used for evaluation purposes only.)**

1. Total Unearned Income (gross) (Section I, line 5b)	\$
2. Total earned income (gross) (Section I.B, line 11b)	
3. Total (Add lines 1 and 2.)	
4. Allocation to children (Section II, line 5)	
5. Remainder (Subtract line 4 from line 3.)	\$

(If line 5 is less than the current Standard QDWI amount, this income is exempt. Do not complete line 1.b.)

**IV. QDWI ELIGIBILITY DETERMINATION**

1. Total Countable Income (Section I.B., line 20, rounded)	\$
2. Current poverty level for _____	\$

(If line 1 is less than 2, individual or couple QDWI eligible.)

NOTE: If the income of the spouse is used, use the current poverty level for two. If only the income of the applicant is used, use the current poverty level for one.

Eligibility Worker signature	Worker number	Computation date	County use
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