

### CHDP REFERRAL

All Medi-Cal eligible persons under 21 years of age can receive a health and dental check-up.

Client: Fill in unshaded areas only.

**PART A: Completed by county Department of Social Services (DSS)/welfare staff for all cases requesting services or additional information**

1. Case name (last)	(first)	(middle)	2. County code	3. Aid code	4. Case number
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5.  Requested additional information, but no services.

Requested Medical Services (Health Assessment)	Requested Dental Services
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6. Services <input type="checkbox"/> Yes <input type="checkbox"/> No	7. Transportation <input type="checkbox"/> Yes <input type="checkbox"/> No	8. Scheduling <input type="checkbox"/> Yes <input type="checkbox"/> No	9. Services <input type="checkbox"/> Yes <input type="checkbox"/> No	10. Transportation <input type="checkbox"/> Yes <input type="checkbox"/> No	11. Scheduling <input type="checkbox"/> Yes <input type="checkbox"/> No
12. <input type="checkbox"/> New application	13. <input type="checkbox"/> Redetermination	14. <input type="checkbox"/> Self-referral	15. <input type="checkbox"/> CALWORKs		
16. <input type="checkbox"/> Foster care	17. <input type="checkbox"/> Medi-Cal only	18. <input type="checkbox"/> Share-of-cost			
19. Primary language, if other than English _____			20. Other circumstances _____		

Person Number	Client(s) Name (Last, First, Middle)	Birth Date			Age	If health care plan member, give plan name
		Month	Day	Year		
21.	Parent or caretaker name					
22.	Other parent in home					
23.	Child's name					
24.	Child's name					
25.	Child's name					
26.	Child's name					
27.	Child's name					
28.	Other person in home					

29. Residence address (number, street)	City	State CA	ZIP code	32. Home phone (    )
31. Mailing address (if different) (number, street, P.O. Box)	City	State	ZIP code	32. Message phone (    )

33. Family or child's doctor (optional)	34. Family or child's dentist (optional)
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This information is requested to meet federal requirements (Federal Register CFR 42, Part 441) and to inform you of services available. The county is required by law to keep this information confidential except as provided in state or federal law or regulation. Further information is available at your local welfare or CHDP offices.

Comments:

35. DSS worker signature	36. DSS worker number	37. DSS worker telephone	38. Date eligibility determined
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**PART B: Completed by EPSDT staff to document assistance with requested health assessment and/or dental services.**

Case name (last) \_\_\_\_\_ (first) \_\_\_\_\_ (middle) \_\_\_\_\_

Contact attempt with responsible person:

Type of Contact	Date	Result	Who Contacted	Date	Result	Who Contacted	FINAL RESULT: <input type="checkbox"/> Contact made <input type="checkbox"/> No contact made
<input type="checkbox"/> Face-to-face							
<input type="checkbox"/> Telephone							
<input type="checkbox"/> Mail							

Comments:

Client Name	Type		Assistance Given	Date	Provider Name and Telephone	Appt. Date	Appt. Kept		Further Dx/Rx Needed		Source of Info.	Date PM 160 Received
	T	S					Yes	No	Yes	No		
	M											
	D											
	M											
	D											
	M											
	D											
	M											
	D											

(If more space is needed, attach additional sheets.)

Comments:

EPSDT worker signature \_\_\_\_\_ Date \_\_\_\_\_

**Part C: Completed by CHDP program staff to document follow-up to diagnosis and treatment.**

Contact attempt with responsible person:

Type of Contact	Date	Result	Who Contacted	Date	Result	Who Contacted	FINAL RESULT: <input type="checkbox"/> Contact made <input type="checkbox"/> No contact made
<input type="checkbox"/> Face-to-face							
<input type="checkbox"/> Telephone							
<input type="checkbox"/> Mail							

Comments:

Client Name	Type of Condition	Response to Offer		Assistance Given	Date	Provider Name and Telephone	Appt. Date	Appt. Kept		Source of Info.
		Trans.	Sched.					Yes	No	

Comments:

CHDP Health Professional Signature \_\_\_\_\_ Date \_\_\_\_\_

## INSTRUCTIONS FOR COMPLETING PART A

- ITEM**
- 1–4 Self-explanatory.
- 5 Check the box if no services are requested but the client wants additional information about the program.
- 6 Check yes or no as appropriate.
- 7–8 If item 6 is checked no, skip these items. If item 6 is checked yes, check the boxes in both items 7 and 8 indicating the response to the offer of transportation and scheduling assistance.
- 9 Check yes or no as appropriate.
- 10–11 If item 9 is checked no, skip these items. If item 9 is checked yes, check the boxes in both items 10 and 11 indicating the response to the offer of transportation and scheduling assistance.
- 12–13 When the referral is being made by a CalWORKS, Medi-Cal, or placement worker, check item 12 if the request for services is from a new application or restoration or item 13 if the request is made at the annual redetermination.
- 14 When services have been requested directly from the local EPSDT Unit or CHDP Program, check item 14.
- 15–17 Check the one applicable box.
- 18 Check the box when a Medi-Cal only beneficiary has to pay a share of the costs.
- 19–20 Complete if applicable. Indicate special communications needs such as deaf, blind, or illiterate—for other circumstances, item 20.
- 21–28 Fill in the state person number. (Example: 01-father, 02-mother, 11-child, etc.), and the name of the health care plan, if applicable. A person number need not be entered on self-referrals. The unshaded portion must be completed in full by the county welfare department, local EPSDT Unit, or CHDP Program staff for self-referrals, or may be completed by the client.
- 29–32 Record the caretaker's address and telephone number.
- 33–34 Optional—not required. Enter the name of the doctor or dentist who currently provides care the eligible children.
- Comments: Use this section to record any comments which will help recipients receive requested services, such as the best time for them to be contacted.
- 35–37 Self-explanatory.
- 38 "Date eligibility determined"—Enter the date the application is determined eligible, not the date the application was made. For redetermination, the date eligibility determined is the date that the county verifies and certifies that eligibility continues. For "self-referrals" the date of request for services should be entered.

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