



C A L I F O R N I A D E P A R T M E N T O F

Mental Health

1600 9th Street,, Sacramento, CA 95814
(916) 654-2309

April 10, 2008

DMH INFORMATION NOTICE NO.: 08-11

TO: LOCAL MENTAL HEALTH DIRECTORS
LOCAL MENTAL HEALTH PROGRAM CHIEFS
LOCAL MENTAL HEALTH ADMINISTRATORS
COUNTY ADMINISTRATIVE OFFICERS
CHAIRPERSONS, LOCAL MENTAL HEALTH BOARDS

SUBJECT: ASSIGNMENT OF COMMUNITY SERVICES AND SUPPORTS
(CSS) FUNDS FOR THE MENTAL HEALTH SERVICES ACT
(MHSA) HOUSING PROGRAM

REFERENCE: WELFARE AND INSTITUTIONS CODE (WIC) SECTIONS 5847, 5898

The MHSA Agreement allows each County¹ to assign funds in its planning estimates for any of the components to the Department of Mental Health (DMH) for the purpose of implementing statewide MHSA programs or projects within that component. Provision 10 of the MHSA Agreement indicates that such assignment will occur through an assignment agreement executed between the County and DMH which specifies the purpose of the agreement and the source of the funds.

Under previous separate cover, each County was sent an assignment agreement to allow the County to participate in the state-administered MHSA Housing Program funded from the CSS component of the MHSA. That document may continue to be used to assign funds from the County's MHSA Housing Program planning estimate. Several Counties have indicated a desire to increase the amount of funding dedicated for this purpose beyond the amount contained in the MHSA Housing Program planning estimate.

This Information Notice transmits instructions to Counties that may want to assign additional CSS funds to the MHSA Housing Program that have not previously been distributed to the County. Additional funding assigned from CSS funds can be used for operating subsidies or capital costs of the MHSA Housing Program without the limits on operating subsidies that are in effect for funding provided through DMH Letter No.: 07-06.

¹ "County" may be a county mental health program, two or more counties acting jointly, or a city-operated mental health program pursuant to WIC Section 5701.5.

Attached is a Supplemental MHSA Housing Program Assignment Agreement that Counties may use to assign undistributed CSS funds to the MHSA Housing Program. The Supplemental MHSA Housing Program Assignment Agreement may be used to complement the previous agreement. A County wishing to exercise the discretion to assign undistributed CSS funds to this program should complete the Supplemental MHSA Housing Program Assignment Agreement and return it to:

**California Department of Mental Health
County Contracts and Technical Assistance Unit
Attn: MHSA Housing Assignment Agreement
1600 9th Street, Room 100
Sacramento, CA 95814**

This Supplemental MHSA Housing Program Assignment Agreement must either be:

- signed by the individual designated by your County to act as fiscal and programmatic administrative agent for the purposes of your MHSA Agreement or,
- accompanied by a copy of the resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing this assignment.

Additionally, since the Supplemental MHSA Housing Program Assignment Agreement is an update to the County's Three-Year Program and Expenditure Plan it is subject to the requirements contained in Title 9, California Code of Regulations Sections 3300, Community Program Planning Process; 3310, The Three Year Program and Expenditure plan; and 3315(b), Local Review Process.

If a County does not yet have a fully executed MHSA Agreement in place, the assignment(s) will become effective with the execution of the County's MHSA Agreement.

If you have any questions, please contact the County Liaison identified from the link on the following Internet site: http://www.dmh.ca.gov/Provider_Info/default.asp.

Sincerely,

Original signed by

STEPHEN W. MAYBERG, Ph.D.
Director

Enclosure