



1600 9th Street, Sacramento, CA 95814  
(916) 654-2309

December 17, 2004

DMH INFORMATION NOTICE NO.: 04-09

TO: LOCAL MENTAL HEALTH DIRECTORS  
LOCAL MENTAL HEALTH PROGRAM CHIEFS  
LOCAL MENTAL HEALTH ADMINISTRATORS  
COUNTY ADMINISTRATIVE OFFICERS  
CHAIRPERSONS, LOCAL MENTAL HEALTH BOARDS

SUBJECT: PROVIDER SITE CERTIFICATION PROTOCOL FOR COUNTY OWNED  
OR OPERATED SHORT-DOYLE/MEDI-CAL ORGANIZATIONAL  
PROVIDER SITES

SUPERCEDES: DMH LETTER NO. 93-21

Attached is the revised Provider Site Certification Protocol to be utilized by Medi-Cal Oversight reviewers in certifying and recertifying county-owned or operated organizational provider sites. This revised protocol includes recently enacted day treatment program requirements found in the Mental Health Plan (MHP) Contract, Exhibit A, Attachment 1, Section X.

MHPs may use this protocol when certifying and recertifying their organizational contract providers. However, whatever tool MHPs use to certify and recertify their organizational contract providers, it must be consistent with the requirements contained in the MHP Contract, Exhibit A, Attachment 1, Section X.

If you have any questions, please contact Tom Burke, LCSW, Interim Chief, Medi-Cal Oversight, Northern and Southern Regions, at (916) 654-3607 or [tom.burke@dmh.ca.gov](mailto:tom.burke@dmh.ca.gov)

Sincerely,

**ORIGINAL SIGNED BY**

STEPHEN W. MAYBERG, Ph.D.

Enclosure