

CALIFORNIA CODES

PUBLIC CONTRACT CODE
(Sections 10324 & 10325)

10324. The department is authorized to make purchases of materials, equipment, or supplies, other than printed material, on behalf of any city, county, city and county, district, or other local governmental body or corporation empowered to expend public funds for the acquisition of property, upon written request of such local agency; provided that the purchases can be made by the department upon the same terms, conditions and specifications at a price lower than the local agency can obtain through its normal purchasing procedures. The state shall incur no financial responsibility in connection with purchases for local agencies under this section. No purchase shall be for less than five hundred dollars (\$500) and the local agency shall accept sole responsibility for payment to the vendor. All purchases shall be subject to audit and inspection by the local agency for which made.

The competitive bidding requirements of this chapter shall apply to purchases made under this section.

Purchases under this section shall be subject to the provisions of Section 10306.

No purchase shall be made under this section when bids have been received by the local agency for the furnishing of the materials, equipment, or supplies, unless the purchase by the department can be made at a lower price upon the same terms, conditions and specifications.

A charge shall be made to each local agency availing itself of this service, the charge to be not less than the estimated cost to the department of rendering the service, including costs incurred by the department in preparation for a purchase requested by a local agency in instances where such request is canceled or withdrawn by the local agency prior to award of the contract or purchase order by the department.

The department may adopt such rules and regulations as are necessary for the purposes of this section.

10325. Each quarter the department shall upon request provide each city, county, city and county, district, local government body, or public corporation empowered to expend public funds for the acquisition of consumable materials and supplies and other interested parties with a list of such items available for purchase under Section **10324**. The department may supplement the

quarterly lists with a monthly supplement of changes, additions and deletions. Terms, conditions and specifications shall be provided upon request.