



C A L I F O R N I A   D E P A R T M E N T   O F  
**Mental Health**

1600 9th Street, Sacramento, CA 95814  
(916) 654-2309

May 18, 2006

DMH LETTER NO.:06-04

TO: LOCAL MENTAL HEALTH DIRECTORS  
LOCAL MENTAL HEALTH PROGRAM CHIEFS  
LOCAL MENTAL HEALTH ADMINISTRATORS  
COUNTY ADMINISTRATIVE OFFICERS  
CHAIRPERSONS, LOCAL MENTAL HEALTH BOARDS

SUBJECT: NIM Reporting Ends on June 30, 2006

Please note that as of July 1, 2006, the California Department of Mental Health (DMH) will no longer accept data via the New Institutions for Mental Disease (NIM) system concerning clients treated in Institutions for Mental Disease (IMD). All counties and entities that submit services data should now be using the Client and Service Information (CSI) system which includes all relevant information concerning clients in IMD that DMH needs for analysis.

It has been several years since counties were informed that IMD reporting should be done using CSI and not NIM. Due to the Mental Health Services Act and other workload issues, the DMH no longer has sufficient staff to devote to the maintenance of NIM. It is important that resources are put toward consolidation of data reporting processes rather than continuing to receive and process NIM from some counties and CSI from others. Accurate and timely reporting of the IMD data is critical because it will continue to be used to ensure that there is not inappropriate claiming of federal financial participation.

The CSI analyst assigned to your county, as designated on the attached list, will be working with you to assist in this transition.

Please let us know if you require further information or assistance from Statistics and Data Analysis by contacting Tom Wilson at (916)653-4608 or by email at [Tom.Wilson@dmh.ca.gov](mailto:Tom.Wilson@dmh.ca.gov).

Sincerely,

Original signed by;

STEPHEN W. MAYBERG, Ph.D.  
Director

Attachment

cc: Tom Wilson, Chief, Statistics and Data Analysis  
Mark Wiederanders, Chief, Medi-Cal, Epidemiology and Forecasting Support  
Gary Renslo, Chief, Information Technology