



State of California—Health and Human Services Agency
Department of Health Care Services



GAVIN NEWSOM
GOVERNOR

DATE: October 14, 2021

School-Based Medi-Cal Administrative Activities Program PPL No.: 21-032

TO: Local Governmental Agency (LGA)
Local Educational Agency (LEA) Coordinators

SUBJECT: Termination of Data Use Agreements (DUAs) with LEAs under LGAs
for the School-Based Medi-Cal Administrative Activities (SMAA)
Program

PURPOSE: This Policy and Procedure Letter (PPL) notifies LGAs and LEAs that all
existing DUAs with LEAs under LGAs implemented for the SMAA
program on June 1, 2020, (DUA No. 2020-LGFD-SMAA) were
terminated effective July 1, 2021.

REFERENCE: DUA No. 2020-LGFD-SMAA

BACKGROUND:

In order to establish a Medi-Cal Eligibility Ratio (MER), LGAs and Local Educational Consortia (LECs) need to verify the Medi-Cal eligibility of beneficiaries within a given service region. To accomplish this verification, LECs and LGAs need to access confidential data and documents that reside in the California Department of Health Care Services (DHCS) Medi-Cal systems of records. DHCS establishes a DUA with each LEC and LGA to ensure the integrity, security, and confidentiality of such information.

The SMAA program has contracts with LGAs to provide reimbursement for Medi-Cal administrative activities performed by the Time Survey Participants (TSPs) under the LEAs. The SMAA program allowed LEAs contracted under the LGAs to establish a DUA directly with DHCS to perform Medi-Cal enrollment verification through the DHCS Secure File Transfer Protocol (SFTP), MOVEit. The DUA No. 2020-LGFD-SMAA was established for only a one year duration to allow time for LGAs to set up SFTP agreements and develop a process to address the SMAA enrollment verification for their contracted LEAs.

POLICY:

Effective September 1, 2021, LGAs will be responsible for performing Medi-Cal eligibility verification for their contracted LEAs via DHCS' SFTP, MOVEit, and LEAs will not be able to perform this function directly nor have access to MOVEit. In addition, LGAs will be responsible to provide the MER to their contracted LEAs.

Should you have any questions or need additional information, please contact the SMAA mailbox at SMAA@dhcs.ca.gov

Sincerely,

Original Signed By

Brian Fitzgerald, Chief
Local Governmental Financing Division
Department of Health Care Services