

Onboarding New LEAs in the LEA Program After July 1, 2020

Effective as of July 1, 2020, new LEAs that request to enroll in the LEA BOP must start the enrollment process for the State Fiscal Year (SFY) 2021-22 on January 1, 2021, for an effective enrollment date of July 1, 2021. After July 1, 2021 LEAs requesting to enroll will be required to submit all compliance documents to the Department of Health Care Services (DHCS) 30 calendar days prior to any fiscal quarter for the requested SFY of enrollment.

LEAs interested in participating in the LEA BOP must complete and submit the following:

- 1) Establish a National Provider Identifier (NPI) number from NPPES NPI Registry
- 2) Complete Medi-Cal Provider Enrollment Information Sheet and Annual Report
- 3) Execute a signed Provider Participation Agreement (PPA)
- 4) Execute a signed contract with the LEA's respective Local Educational Consortium (LEC) or Local Governmental Agency (LGA) regarding the administration of the Random Moment Time Survey (RMTS)
- 5) Enroll as a Medi-Cal provider through the Provider Enrollment Division (PED)
- 6) Enroll health service practitioners as Ordering Referring and Prescribing (ORP) providers through PED, when required
- 7) Complete the Data Use Agreement (DUA)
- 8) Establish a MOVEiT account to order and receive tape match data to determine student Medi-Cal eligibility
- 9) Complete the Time Survey Participant (TSP) List Certification required for RMTS
- 10) Complete the Targeted Case Management (TCM) Certification Statement (required if the enrolling LEA will bill for TCM through the LEA BOP)
- 11) Complete the Model 2 Certification Form (for practitioners who contract out all service practitioners)

After July 1, 2021, new onboarding LEAs must submit all applicable compliance documents and ensure agreements are executed **prior** to the beginning of the RMTS quarter during the participating SFY. Effective SFY 2021-22, the LEA BOP will enroll LEAs on a quarterly basis, with an effective start date the quarter after the LEA submits all required and executed documents.

Enrollment Timeline:

All Enrollment Paperwork Submitted By	Quarter that LEA Begins RMTS	Start Date for LEA Claiming (Based on DOS)
June 1, 2021	Q1 – no RMTS; Begins RMTS Q2 – October 1, 2021	July 1, 2021
September 1, 2021	Q2 – October 1, 2021	October 1, 2021
December 1, 2021	Q3 – January 1, 2022	January 1, 2022
March 1, 2022	Q4 – April 1, 2022	April 1, 2022