



State of California—Health and Human Services Agency
Department of Health Care Services



GAVIN NEWSOM
GOVERNOR

Date: April 26, 2019

PPL 19-010

To: All Local Governmental Agency (LGA) Coordinators for the Targeted Case Management (TCM) Program

Subject: **Agency Approved Training for the TCM Program**

Purpose

The purpose of this Policy and Procedure Letter (PPL) is to clarify the State Plan Amendment (SPA) requirement and California Code of Regulations (CCR) for Agency Approved Training.

Pursuant to CCR, title 22, section 51272(a)(4) and supplements 1a-1f of Attachment 3.1A of California's Medicaid SPA there are four qualifications of TCM Case Managers, three of which require an Agency Approved Training in order for the TCM Case Managers to provide TCM services to clients:

1. A Registered Nurse or a Public Health Nurse with a license in active status to practice as a registered nurse in California; individual shall have met the educational and clinical experience requirements as defined by the California Board of Registered Nursing, or
2. An individual with at least a Bachelor's degree from an accredited college or university, who has completed an agency-approved case management training course, or
3. An individual with at least an Associate of Arts degree from an accredited college, who has completed an agency-approved case management training course and has two years of experience performing case management duties in the health or human services field, or
4. An individual who has completed an agency approved case management training course and has four years of experience performing case management duties in a health or human services field.

In such cases, the term agency refers to the LGA, who must ensure that this training requirement has been met with an approved training course. (An RN and PHN with a license in active status, already meets the agency approved training requirement.)

For any questions regarding this PPL, e-mail the TCM program at dhcs-tcm@dhcs.ca.gov.

Sincerely,

ORIGINAL SIGNED BY

Arthur Rangel, Acting Chief
County-Based Claiming and Inmate Services Section