



JENNIFER KENT
DIRECTOR

State of California—Health and Human Services Agency
Department of Health Care Services



EDMUND G. BROWN JR.
GOVERNOR

DATE: April 30, 2018 **PPL No. 18-008**

TO: All Local Governmental Agency (LGA) Coordinators for the
County-Based Medi-Cal Administrative Activities (CMAA) Program

**SUBJECT: Unallowable Code 19 - MAA/TCM Coordination and Claims
Administration (MCCA) Claiming on CMAA Invoice**

The purpose of this Policy and Procedure Letter (PPL) is to clarify a MCCA claiming requirement for the CMAA invoice. CMAA participants who oversee multiple Medi-Cal Administrative Activities (MAA) programs, such as CMAA, School-Based MAA (SMAA), Mental Health MAA (MH MAA), and Tribal MAA (TMAA) must claim the time and costs for MCCA through the appropriate program. Claiming federal reimbursement for other MAA programs through the CMAA invoice is not allowed as per the Centers for Medicare and Medicaid Services (CMS).

The CMS-approved plans and manuals are the primary authorities for CMAA, SMAA, MH MAA, and TMAA claiming, and they provide the proper method for claiming those separate MCCA costs using each program's respective invoice.

According to Section I(C)(4) of the CMAA Program Operational Plan, approved by CMS on May 3, 2013, "LGAs are required to submit claims for reimbursement to the appropriate federal financial participation (FFP) programs," to prevent duplication.

Starting July 1, 2018, in order to demonstrate compliance with Section I(C)(4) of the CMAA Program Operational Plan, CMAA time survey and direct charge participants who oversee multiple MAA programs must separate their MCCA time and costs for each appropriate MAA program. If a claiming unit fails to follow this instruction and combines multiple MAA programs time and costs within CMAA invoices, DHCS will disallow the non-CMAA costs on the CMAA invoices.

LGAs that are unsure about the requirements to participate in other MAA programs may contact those programs directly as follows:

School Based Medi-Cal Administrative Activities (SMAA) – smaa@dhcs.ca.gov
Mental Health Medi-Cal Administrative Activities (MH MAA) – mhmaa@dhcs.ca.gov
Tribal Medi-Cal Administrative Activities (TMAA) – cmaa@dhcs.ca.gov

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If you have any questions or require further assistance regarding this PPL, please e-mail the CMAA unit at cmaa@dhcs.ca.gov.

Sincerely,

ORIGINAL SIGNED BY SHELLY TAUNK

Shelly Taunk, Chief
County-Based Claiming and Inmate Services Section