State of California—Health and Human Services Agency
Department of Health Care Services

DHCS

JENNIFER KENT
DIRECTOR

EDMUND G. BROWN JR.
GOVERNOR

DATE: March 8, 2018   **PPL No. 18-003**

TO: Local Governmental Agencies (LGAs),
          County Based Medi-Cal Administrative Activities (CMAA) and
          Targeted Case Management (TCM) Coordinators

SUBJECT: **LGA Claiming Reimbursement for Fiscal Year (FY) 2016-17
          CMAA/TCM Participation Fee**

This Policy and Procedure Letter (PPL) advises LGAs as to reimbursable expenditures claimable to the CMAA program for FY 2016-17. Specifically, for FY 2016-17, 25.58 percent of the LGA CMAA/TCM participation fee may be claimed to the CMAA program. Allowable expenditures claimable for reimbursement include all expenditures except: the Department of Health Care Services (DHCS) expenditures, compensation-related LGA Executive Committee expenditures, and Host County expenditures.

The LGA claimable amount should be claimed in the quarter in which the payment was made to the Host County. The entry should be on the *Cost Worksheet*, Line 32, "Direct Charge Other Cost," under "Cost Pool #5," which is linked to the *Direct Charge Worksheet*. The area is labeled "Non-Enhanced MAA Direct Charge Other Cost" on the *Direct Charge Worksheet*.

LGAs seeking reimbursement for the participation fee for the first time must amend their CMAA Claiming Plan to include specific reference to the participation fee as a cost under the following activity: "MAA/TCM Coordination and Claims Administration." This reference is to be included in the LGA response to Question No. 1 of the Activity Sheet for Code 19, which states, "[i]ndividually list each type of allowable MAA/TCM Coordination and Claims Administration performed…." Submit amendments to the CMAA Claiming Plan before the quarter in which the cost will be claimed.

If you have questions regarding this PPL, contact the CMAA program at
cmaa@dhcs.ca.gov.

Sincerely,

ORIGINAL SIGNED BY SHELLY TAUNK

Shelly Taunk, Chief
County-Based Claiming and Inmate Services Section
Safety Net Financing Division