

DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS

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**ADP BULLETIN**

Title

Requirement for Reporting Primary Prevention Expenditures

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dave neilsen	<input checked="" type="checkbox"/> Fiscal		
Deputy Director	<input type="checkbox"/> Administration		
Program Services Division	<input type="checkbox"/> Other	DDP 92-35	

PURPOSE

Rescind the primary prevention fiscal reporting requirements identified in the Department of Alcohol and Drug Programs (ADP) Letter DDP 92-35 dated November 16, 1992. The Substance Abuse Prevention and Treatment (SAPT) Block Grant annual application requires that data be reported reflecting the SAPT dollars expended for each primary prevention strategy. As a result, ADP requires that primary prevention funding be present in the Negotiated Net Amount (NNA) Contract fiscal service codes for which data has been reported in CalOMS Prevention (Pv). This requirement pertains to prevention specific mid-year budgets (ADP Bulletin 08-12) and cost reports, effective immediately.

BACKGROUND

DDP 92-35 was released in November 1992 before ADP had a data collection application for prevention services and prior to the introduction of the Center for Substance Abuse Prevention's (CSAP) six prevention strategies. This letter references Form 7235 which was replaced by the Prevention Activities Data System (PADS) in 1998; and, most recently by CalOMS Pv in 2006. The guidelines for reporting prevention services have advanced, as have the data collection applications which house the primary prevention service data. Therefore, the manner in which the primary prevention dollars are reported in prevention specific mid-year budgets and cost reports must also progress in order for ADP to meet current federal reporting requirements.

DISCUSSION

Each primary prevention NNA fiscal service code correlates with one of the six CSAP primary prevention strategies in CalOMS Pv. The service/activity data submitted into CalOMS Pv directly links to the prevention strategies. Therefore, dollars must be

distributed to the NNA fiscal service codes/CSAP prevention strategies associated with the actual services/activities conducted and reported in CalOMS Pv.

ADP must submit an annual application for the SAPT Block Grant in order to continue receiving the federal funding. There are three required forms within the SAPT application that depend on accurate prevention budget information. In order for ADP to report accurate budget information, it is essential that each county distribute their NNA primary prevention dollars into the fiscal service codes that align with the prevention strategies utilized, as reported in CalOMS Pv.

Note: It is imperative that counties/providers report accurate CalOMS Pv data that reflects the full spectrum of the prevention strategies being utilized. Counties/providers should not cease reporting service/activity data for utilized prevention strategies because dollars have yet to be distributed to the prevention strategy/fiscal service code. This will result in under reporting and provide an inaccurate reflection of all of the services being delivered and the prevention strategies being used with the ADP NNA prevention dollars. Use the CalOMS Pv standard reports to assist in distributing funding to the appropriate NNA fiscal service codes.

REFERENCES

Negotiated Net Amount Contract – FY 2008-09
Substance Abuse Prevention and Treatment Block Grant Application
ADP Bulletin 08-12 – NNA/Drug Medi-Cal Detailed Budgets

QUESTIONS/MAINTENANCE

Questions regarding this bulletin should be directed to Paul Brower at 916-323-6419 or pbrower@adp.ca.gov. An additional copy of this document may be requested through ADP's Resource Center at (800) 879-2772. This bulletin is also available on ADP's Web page at www.adp.ca.gov.

EXHIBITS

Exhibit 1 – Primary Prevention Fiscal Service Codes
Exhibit 2 – ADP Letter DDP 92-35

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