

DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS

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**ADP BULLETIN**

Title

California Alcohol and Drug Data System (CADDs) Data Final Submission Date

Deputy Director Approval

L. J. Carr, PhD.

Deputy Director of the Office of Applied Research and Analysis

Function:

- Information Management
- Quality Assurance
- Service Delivery
- Fiscal
- Administration

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PURPOSE

The purpose of this bulletin is to inform counties that California Alcohol and Drug Data System (CADDs) admission and discharge data for fiscal year (FY) July 1, 2003 through June 30, 2004 (2003-04), must be received by the Department of Alcohol and Drug Programs (ADP) no later than December 20, 2004 to be contained in the Annual FY 2003-04 CADDs Data Set.

DISCUSSION

Alcohol and other drug treatment providers that receive state or federal funds through the county are required to submit CADDs data on each client admitted to and discharged from their program. Licensed narcotic treatment providers are required to submit CADDs admission and discharge data whether or not they receive state or federal funds. Counties are required to transmit CADDs data to ADP each month. The Annual CADDs Data Set containing admission and discharge data for FY 2003-04 will be drawn from the CADDs database on December 20, 2004. Any admission and discharge data for FY 2003-04 received after this date will not be included in the Annual FY 2003-04 CADDs Data Set.

REFERENCES

Data collection by the CADDs is authorized by the California Health and Safety Code, Section 11755. Additionally, Health and Safety Code, Section 11999.11 provides authorization to collect Substance Abuse and Crime Prevention Act of 2000 (SACPA) client information, pursuant to Chapter 2.5, Division 4, Title 9, California Code of Regulations. Counties desiring more information about CADDs data submission protocol should refer to the online CADDs User's Manual at www.adp.ca.gov/aod/manuals/caddsmmanual.doc.

BACKGROUND

The CADDs is operated by the ADP and county AOD program offices to collect data on participants in AOD treatment programs. The Annual FY 2003-04 CADDs Data Set will be used for: 1) meeting the federal requirement for states to report Treatment Episode Data System (TEDS) data; 2) program evaluation, including the annual SACPA evaluation; and 3) calculating the FY 2005-06 SACPA allocation.

QUESTIONS/MAINTENANCE

If you have questions regarding this bulletin, please contact: Judi Morris, SACPA Research Program Specialist, Office of Applied Research and Analysis, Directorate, (916) 327-5650, jmorris@adp.state.ca.us. An additional copy of this document may be requested through the Department's Resource Center at (800) 879-2772. This bulletin is also available on the Department's Web page at www.adp.ca.gov.

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