

DEPARTMENT OF ALCOHOL AND DRUG PROGRAMS

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**ADP BULLETIN**

Title

Net Negotiated Amount and Drug Medi-Cal
 Cost Reports for Fiscal Year (FY) 2001-02

Issue Date: 8-13-02 Issue No.

Deputy Director Approval

Expiration Date: 02-14

(signed by Carmen Delgado for)

Function:

- Information Management
- Quality Assurance
- Service Delivery
- Fiscal
- Administration

Supersedes Bulletin/ADP Letter No.

JESSE A. McGUINN, M.S.W.
 Program Operations Division

Not Applicable

PURPOSE

The purpose of this bulletin is to provide County Alcohol and Drug Program Administrators copies of the various documents for submission of their FY 2001-02 Net Negotiated Net Amount and Drug Medi-Cal (DMC) cost reports.

DISCUSSION

The attached exhibits provide the necessary information and tools for completion of the FY 2001-02 cost reports. While the Cost Report Paradox diskette and Cost Report Paradox instructions are not included with this bulletin, the county worksheets and DMC forms are included as well as a diskette with the applicable Excel files. The use of the county worksheets and the DMC forms will help with the beginning stages of completing the cost report (Cost Report Paradox diskette).

The Cost Report Paradox diskette and Cost Report Paradox instructions are being developed. It is anticipated that these items will be issued by August 30, 2002. This will provide the counties approximately two months to complete the Cost Report Paradox diskette and return the cost report to the Department of Alcohol and Drug Programs by **November 1, 2002**.

For those counties that wish to have one-on-one cost report training, please contact Ed Lee, Supervisor in the Fiscal Management and Accountability Branch, at (916) 327-4886.

REFERENCES

As stated in Health and Safety Code, Section 11758.46(j)(2), cost reports are due November 1 of each fiscal year.

HISTORY

With respect to cost report changes from FY 2000-01 to FY 2001-02, the major change is tracking of Substance Abuse and Crime Prevention Act funds.

QUESTIONS/MAINTENANCE

Submit the cost reports by **November 1, 2002** to:

Fiscal Management and Accountability Branch Department of
Alcohol and Drug Programs

1700 K Street, 4th Floor Sacramento, CA 95814

If you have any questions or issues regarding the completion of the cost reports, please contact the Fiscal Management and Accountability Branch analyst assigned to your county.

EXHIBITS

Exhibit A: Submission of Cost Report Documents
Exhibit B: County Certification - Year-End Claim for Reimbursement
Exhibit C: Program Code Comparison Report
Exhibit D: Service Code Comparison Report
Exhibit E: Service Code Descriptions
Exhibit F: Funding Line Comparison Report
Exhibit G: Funding Line Descriptions
Exhibit H: County Cost Report Worksheets & Instructions

DRUG MEDI-CAL FORMS

Exhibit I: Day Care Habilitative (DCH) Alcohol and Drug & Instructions
Exhibit J: DCH Perinatal & Instructions
Exhibit K: Outpatient Drug Free (ODF) Group Alcohol and Drug & Instructions
Exhibit L: ODF Group Perinatal & Instructions
Exhibit M: ODF Individual Alcohol and Drug & Instructions
Exhibit N: ODF Individual Perinatal & Instructions
Exhibit O: Narcotic Treatment Program (NTP) Alcohol and Drug & Instructions
Exhibit P: NTP Perinatal & Instructions
Exhibit Q: Residential (RES) Perinatal & Instructions
Exhibit R: Medi-Cal ODF Fiscal Model - Average (Non Perinatal and Perinatal) & Instructions
Exhibit S: Medi-Cal ODF Fiscal Model - Hours (Non Perinatal and Perinatal) & Instructions

MISCELLANEOUS DOCUMENTS

Exhibit T: FY 2001-02 DMC Rates

Exhibit U: Unit Definitions

Exhibit V: Fiscal Management and Accountability Branch (FMAB) Analyst Listing and ADP's Telephone Listings (alphabetical and organizational)

DISTRIBUTION

County Alcohol and Drug Program
Administrators Director's Advisory Council
Wagerman Associates, Inc.