



State of California—Health and Human Services Agency  
Department of Health Care Services



GAVIN NEWSOM  
GOVERNOR

DATE: July 24, 2020

Behavioral Health Information Notice No: 20-045

**TO:** California Alliance of Child and Family Services  
California Association for Alcohol/Drug Educators  
California Association of Alcohol & Drug Program Executives, Inc.  
California Association of DUI Treatment Programs  
California Consortium of Addiction Programs and Professionals  
California Council of Community Behavioral Health Agencies  
California Opioid Maintenance Providers  
California State Association of Counties  
Coalition of Alcohol and Drug Associations  
County Behavioral Health Directors  
County Behavioral Health Directors Association of California  
County Drug & Alcohol Administrators

**SUBJECT:** Mental Health Services Act (MHSA) Annual Program Review

**PURPOSE:** This Behavioral Health Information Notice informs the counties of the MHSA Annual Program review process for calendar year 2021.

**REFERENCE:** [Behavioral Health Information Notice No.: 19-042](#); Welfare and Institutions Code (W&I) sections 5897(d), 5897(e), and 5655.

**BACKGROUND:** Pursuant to W&I section 5897(d), the Department of Health Care Services (DHCS) is required to conduct program reviews of performance contracts to determine compliance. Each county's performance contract shall be reviewed at least once every three years.

### **POLICY**

DHCS will conduct program reviews of county MHSA programs and services beginning February 2021. The review schedule for calendar year 2021 is enclosed with this notice. The county will be notified approximately 100 days in advance of the program review. DHCS will conduct a desk review based on the counties' submitted documents prior to conducting a virtual review with the county. The program review may consist of discussions with county staff/leadership, service providers, virtual program visits, chart documentation, virtual client meetings, and virtual housing visit (if applicable/possible).

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Behavioral Health  
MS 4000

P.O. Box Number 997413, Sacramento, CA 95899-7413

Phone: (916) 440-7800

Internet Address: <http://www.DHCS.ca.gov>

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DHCS will resume on-site MHSA program reviews when travel and COVID-19 social distancing restrictions are lifted with notice to remaining counties scheduled for review.

DHCS will provide a Performance Contract Review report after the county program review (if applicable), which includes a description of any finding(s), recommendation(s), suggested improvements, and any required Plan of Correction.

If the County disagrees with a finding or suggested improvement listed on the Performance Contract Review (PCR) report, the county has 15 business days to respond by contacting DHCS at [MHSA@dhcs.ca.gov](mailto:MHSA@dhcs.ca.gov).

A Plan of Correction (POC) is required for all items and must be submitted to DHCS within 60 calendar days of receipt of the PCR report. DHCS will review the POC. If DHCS determines the POC is insufficient, the county shall propose an alternative corrective action plan to DHCS. The County should not submit a POC prior to receiving the PCR.

DHCS will post on its internet website any plans of correction requested and the related findings, pursuant to W&I section 5897(e). DHCS may withhold funds from any county that fails to comply with any provision of the Performance Contract, pursuant to W&I section 5655.

Please send any questions you have regarding this Information Notice to [MHSA@dhcs.ca.gov](mailto:MHSA@dhcs.ca.gov).

Sincerely,

*Original Signed By*

Marlies Perez, Chief  
Community Services Division

## MHSA PROGRAM REVIEW SCHEDULE FOR 2021

<b>County</b>	<b>County Size</b>	<b>Review Period</b>
<b>Sacramento</b>	L	February 9-11, 2021
<b>Solano</b>	M	February 9-11, 2021
<b>Santa Cruz</b>	M	March 9-11, 2021
<b>Lake</b>	S	March 9-10, 2021
<b>Santa Clara</b>	L	April 6-8, 2021
<b>San Diego</b>	L	April 6-8, 2021
<b>Tulare</b>	M	May 4-6, 2021
<b>San Joaquin</b>	M	May 4-6, 2021
<b>Fresno</b>	L	June 8-10, 2021
<b>Yolo</b>	M	June 8-10, 2021
<b>Inyo</b>	S	June 29-30, 2021
<b>Colusa</b>	S	June 29-30, 2021
<b>Mono</b>	S	July 27-28, 2021
<b>Modoc</b>	S	July 27-28, 2021
<b>Del Norte</b>	S	August 24-25, 2021
<b>Lassen</b>	S	August 24-25, 2021
<b>Tri-City</b>	M	September 21-23, 2021
<b>Berkeley City</b>	M	September 21-23, 2021