

**Shasta County Plan of Correction**  
**Per the County Performance Contract Review Report for Review August 12, 2020**

<b>Finding # or Suggested Improvement #</b>	<b>Finding or Suggested Improvement</b>	<b>Recommendation # (State Corrective Action Step / Identify Timeline / and Evidence of Corrections / Mechanisms for Monitoring Effectiveness)</b>		<b>Score – Comments/ Notes</b>
Finding # 1	Shasta County lacked a narrative analysis that assesses the mental health needs of unserved, underserved/inappropriately served, and fully served County residents who qualify for MHSA services, and an assessment of its capacity to implement proposed programs/services in their approved FY 2017-20 Three-Year Program and Expenditure Plan (Plan). (California Code of Regulations, title 9, section 3650(a))	Recommendation # 1: The County must include a narrative analysis of its assessment of the County’s mental health needs, its capacity to implement proposed programs/services and address all components of Cal. Code Regs., tit. 9, § 3650(a) in the approved FY 2020-23 Plan and each subsequent Plan thereafter.	The County will include a narrative analysis of its assessment of the County’s mental health needs, its capacity to implement proposed programs/services and address all components of Cal. Code Regs., tit. 9, § 3650(a) in the approved FY 2020-23 Plan and each subsequent Plan thereafter.	The submitted plan is accepted.
Finding #2	Shasta County did not report the estimated number of clients the County plans to serve in each FSP targeted age group in the approved FY 2017-20	Recommendation #2: The County must report the number of FSP clients the County plans to serve in each age group: children (0-15), transitional age youth (16-25), adult	The County will report the number of FSP clients the County plans to serve in each age group: children (0-15), transitional age youth (16-25), adult (26-59) and older adult (60 and older) for each fiscal year of the approved FY 2020-23 Plan and thereafter.	The submitted plan is accepted.

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	Plan. (Cal. Code of Regs., tit. 9, § 3650(a)(3)).	(26-59) and older adult (60 and older) for each fiscal year of the approved FY 2020-23 Plan and thereafter.		
Finding #3	Shasta County lacked evidence of a validated method used to measure changes in attitudes, knowledge, and/or behavior related to mental illness or seeking mental health services for each Prevention and Early Intervention (PEI) Stigma and Discrimination Reduction Program in the approved FY 2017-20 Plan and FY 2018-19 Annual Update (Update). (Cal. Code Regs., tit. 9, §§ 3750(d), 3755(f)(3)).	Recommendation #3: The County shall select and include documentation of the validated measure(s) used for each PEI Stigma and Discrimination Reduction Program and address all components of Cal. Code of Regs., tit. 9, §§ 3750(d), 3755(f) in their approved FY 2020-23 Plan and FY 2019-20 Update and each subsequent Plan and Update thereafter.	The County will select and include documentation of the validated measure(s) used for each PEI Stigma and Discrimination Reduction Program and address all components of Cal. Code of Regs., tit. 9, §§ 3750(d), 3755(f) in their approved FY 2020-23 Plan and FY 2019-20 Update and each subsequent Plan and Update thereafter.	The submitted plan is accepted.
Finding #4	Shasta County did not use at least 51% of PEI funds to serve	Recommendation #4: The County must develop and implement	Shasta County will implement the following steps to meet the requirements described in CCR., Title 9, 3706 (b):	The submitted

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	<p>individuals 25 years or younger in FY 2018-19. (Cal. Code Regs., tit. 9, § 3706(b)).</p>	<p>accounting and cost allocation policies and procedures that will allow the County to allocate a majority of PEI funds to serve individuals who are 25 years or younger.</p>	<p>a) Apply the non-MHSA revenue to the expenditures for PEI clients over the age of 25 first. The remaining non-MHSA revenue and the MHSA revenue will be applied to the remaining expenditures, thus allowing more MHSA dollars used toward clients 25 and younger.</p> <p>b) Use the estimated percentage of the total MHSA PEI program expenditures dedicated to clients age 25 and under.</p> <p>c) The timeline for the implementation for a and b above will begin with the FY 19-20 ARER.</p> <p>d) Please see the attached PEI Summary Worksheet (Section Two, column A, and Section Three, column H) for evidence of corrections. Note: this worksheet is based on Shasta County’s FY 19-20 ARER that will be submitted to DHCS and the MHSOAC prior to 1/31/21 per DHCS Information Notice 20-044.</p> <p>e) Monitoring effectiveness will come through MHSA data collection following each fiscal year and assessing the status of PEI clients served. Any issues can be addressed through a combination of communications (e.g. electronic conversations, in-person meetings). Shasta County consistently has served mostly clients ages 25 and younger, however if there is a significant change in clients served it will be addressed at that point.</p>	<p>plan is accepted.</p>

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Suggested Improvement Item # 1	MHSA Policies and Procedures	Suggested Improvement #1: The Department of Health Care Services (DHCS) recommends the County develop FSP specific policies and procedures that include, but are not limited to identification of FSP eligibility criteria, position(s) that serve as the PSC/single point of contact for FSP clients, process for ensuring that a PSC or other qualified individual known to the client/family is available to respond to the client/family 24 hours a day, 7 days a week to provide after-hours interventions, cultural competency requirements for PSC's and requirements for Individual Services and Support Plans	Shasta County will develop FSP specific policies and procedures that include, but are not limited to identification of FSP eligibility criteria, position(s) that serve as the PSC/single point of contact for FSP clients, process for ensuring that a PSC or other qualified individual known to the client/family is available to respond to the client/family 24 hours a day, 7 days a week to provide after-hours interventions, cultural competency requirements for PSC's and requirements for Individual Services and Support Plans (ISSP)/Client Plans/Treatment Plans. This will be referenced in the approved FY 2020-23 Plan and FY 2019-20 Update and each subsequent Plan and Update thereafter.	The submitted plan is accepted.

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		(ISSP)/Client Plans/Treatment Plans.		
Suggested Improvement Item # 1	MHSA Policies and Procedures	Suggested Improvement #1a: DHCS recommends the County incorporate all aspects of the current Community Program Planning Process (CPPP) into County written policies and procedures. This includes CPPP designated positions, staff & stakeholder training, client, client's family, peer and stakeholder outreach and involvement.	Shasta County will incorporate all aspects of the current Community Program Planning Process (CPPP) into County written policies and procedures. This includes CPPP designated positions, staff & stakeholder training, client, client's family, peer and stakeholder outreach and involvement. This will be referenced in the approved FY 2020-23 Plan and FY 2019-20 Update and each subsequent Plan and Update thereafter.	The submitted plan is accepted.