

**TULARE COUNTY HEALTH AND HUMAN SERVICES AGENCY
MENTAL HEALTH SERVICES ACT
REVENUE AND EXPENDITURE REPORT REVIEW
MANAGEMENT FINDINGS AND RECOMMENDATIONS
FISCAL YEAR ENDED JUNE 30, 2015**

FINDING NO. 1: REVENUE AND EXPENDITURE REPORT (RER) FILING REQUIREMENTS

Audits reviewed the RER submission correspondence, report versions, and certifications. Per W&I Code 5899(a), County is required to certify accuracy of the RER. Additionally, CCR, Title 9, Section 3510(a) requires a complete and accurate annual RER to be submitted to the Department by January 31st following the end of the reporting fiscal year.

The County's RER submission was dated March 16, 2016, but was due January 31, 2016.

CONCLUSION

The County was not in compliance with the RER filing requirement to submit and certify accuracy of the RER.

AUDIT AUTHORITY

- W&I Code, Section 5899(a)
- CCR, Title 9, Section 3510(a)

RECOMMENDATION

The County should implement procedures that will ensure its annual RER is submitted by January 31st following the end of the reporting fiscal year.

FINDING NO. 2: NON-SUPPLANT POLICY COMPLIANCE

W&I Code 5891(a) and CCR, Title 9, Section 3410 require that MHSA funds only be used to expand mental health services.

CCR, Title 9, Section 3410 (a) requires that "Funds distributed under this chapter should not be used to provide mental health programs and/or services that were in existence in November 2, 2004".

At the time of the audit the County did not have a formal written policy and accounting records to document meeting the MHSA non-supplant requirement.

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CONCLUSION

The County has not documented compliance with the non-supplant requirement.

AUDIT AUTHORITY

- W&I Code 5891(a)
- CCR, Title 9, Section 3410
- 42 CFR, Sections 413.20 and 413.24
- CMS Pub. 15-1, Sections 2300 and 2304

RECOMMENDATIONS

1. The County should development and implement a written non-supplant policy.
2. The County should develop schedules documenting how each fiscal year's MHSA expenditures expanded mental health services or program capacity.