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Department of Health Care Services



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GOVERNOR

DATE: November 15, 2019

BEHAVIORAL HEALTH INFORMATION NOTICE NO.: 19-050

TO: CALIFORNIA ALLIANCE OF CHILD AND FAMILY SERVICES  
CALIFORNIA ASSOCIATION OF ALCOHOL & DRUG PROGRAM  
EXECUTIVES, INC.  
CALIFORNIA CONSORTIUM OF ADDICTION PROGRAMS AND  
PROFESSIONALS  
CALIFORNIA COUNCIL OF COMMUNITY BEHAVIORAL HEALTH  
AGENCIES  
CALIFORNIA OPIOID MAINTENANCE PROVIDERS  
CALIFORNIA STATE ASSOCIATION OF COUNTIES  
COALITION OF ALCOHOL AND DRUG ASSOCIATIONS  
COUNTY BEHAVIORAL HEALTH DIRECTORS ASSOCIATION OF  
CALIFORNIA  
COUNTY DRUG & ALCOHOL ADMINISTRATORS  
COUNTY BEHAVIORAL HEALTH DIRECTORS

SUBJECT: REWRITE OF THE DRUG AND ALCOHOL TREATMENT ACCESS  
REPORT

The purpose of this Information Notice is to inform counties, who submit Drug and Alcohol Treatment Access Report (DATAR) data to the Department of Health Care Services (DHCS), that the current DATARWeb system is being migrated to DHCS' new Application Portal on Microsoft's Azure Active Directory (AAD).

The migration to the <https://portal.dhcs.ca.gov> is referred to as the "DATAR Rewrite," The actual migration of the DATAR data submission system is estimated to occur in December 2019. This Information Notice provides detailed information on what steps DHCS is taking to prepare for the migration and action the counties must take to prepare for the "DATAR Rewrite."

### Background

The goal of DATAR is to collect data on substance use disorder (SUD) treatment capacity and waiting lists. DATAR provides essential information about the capacity of California's publicly funded SUD treatment system to meet the demands for services.

All SUD treatment providers that receive SUD treatment funding from DHCS are required to submit DATAR information to DHCS each month. In addition, certified Drug Medi-Cal providers and Licensed Narcotic Treatment Programs must report, whether or not they receive public funding. The system retains information on each SUD provider's capacity to provide different types of SUD treatment to clients, and how much of the capacity was utilized in a given month.

Federal regulations require that each state develop a Capacity Management Program to report alcohol and other drug programs treatment capacity, to ensure the maintenance of the reporting, and to make that information available to the programs. To meet these requirements, DHCS established a Waiting List Management Program (WLMP) that includes a unique client identifier to document applicants who are not immediately admitted to a program due to lack of capacity. The WLMP consists of two separate reports, the Wait List Record and DATAR.

Currently counties must submit their DATAR data to DHCS in accordance with the DATARWeb User Manual available on the DHCS DATAR website at <https://www.dhcs.ca.gov/provgovpart/Pages/DATAR.aspx>. After November 2019, counties are no longer able to submit to or access data from the DATARWeb system. The December 2019, submission will be to the <https://portal.dhcs.ca.gov> on AAD.

#### Summary of the "DATAR Rewrite" Process

DHCS is currently conducting User Acceptance Testing (UAT) of DATAR data in the new platform, which is estimated to be completed in November 2019. After UAT is completed, DHCS will initiate the transfer of the DATAR system into AAD. This transfer is expected to be completed within three days and is tentatively scheduled to occur in early December 2019. The DATAR system will not be available to users through the DATARWeb system while it is being transferred to AAD. Counties will not be able to use the DATAR to submit data. All users of the DATAR system will be notified when the system is taken offline via a message on the home screen of the DATARWeb system. The DATAR system will "go live" in AAD when the transfer has been completed. Once the DATAR system "goes live" in AAD, users will not be able to access the DATARWeb system and will only be able to access the DATAR system through the AAD portal.

#### County Actions

In order to access DATAR on the <https://portal.dhcs.ca.gov> all users of the DATAR system must re-enroll. Each county must follow the steps described below to re-enroll:

1. The County Behavioral Health Director (County Director) must complete the County Approver Certification forms to identify two County Approvers for each of the applications areas.

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2. The completed form must be signed by the County Director and must be e-mailed from the County Director's email account to DHCS at [BHData@dhcs.ca.gov](mailto:BHData@dhcs.ca.gov)
3. Once DHCS receives the form with the County Approvers' details, accounts will be created for the County Approvers, which will take approximately five business days.
4. Once the County Approvers' accounts are established, DHCS will e-mail the designated County Approvers to inform them that their accounts have been created and they will then be able to logon to the portal and register the end user(s) for their county and vendors (if applicable).
5. The designated County Approvers will receive an e-mail from DHCS providing instructions on how to register Users for application access. The end users will be able to access the application in approximately 3-5 business days after the County Approver has registered the user.
6. Once end user accounts have been created, they will be able to access the new applications.

### **Webinar for Counties**

DHCS is currently asking Counties and their respective users to attend a webinar before it goes into production. Additional information about the webinar will be distributed once the webinar has been scheduled.

### Timeline of Events

- UAT is currently ongoing and will be completed in November 2019.
- The DATAR system will not be available to users while the system is being transferred to the new platform and environment, which is tentatively scheduled to occur in December 2019.
- The DATAR system is scheduled to "go live" in the new platform environment in the second week of December 2019 (12/09/2019 – 12/13/2019).

If you have any questions related to the content of this Information Notice, please send an email to [BHData@dhcs.ca.gov](mailto:BHData@dhcs.ca.gov).

Sincerely,

Originally signed by

Marlies Perez, Chief  
Community Services Division